

Cultural Programme – INCUBATION FUND
Expression of Interest - (MAX 2 pages please)



Name	
Position / Faculty Association	
Date(s) of proposed project	
External Partner's name	
Title of project	

Executive Summary: Briefly outline what you want to do, including the possible longer-term phases of the project. Explain why you think the project matters and how it is embedded within the University (max 150 words).

Partners: List who you want to work with inside or outside the University. Give details of any financial or in-kind support (max 100 words).

Outputs: Use bullet points to list the main outputs with estimated target dates. For events, include venue, date, format, and target audience number. Include any digital outputs.

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Audience: Who is the audience for your project (either at this stage or in the future project to which this stage leads). How do you know that the project will attract them? (max 100 words)

Budget: Give an outline estimate of costs broken down into main budget headings only (e.g. event costs, professional service fees, comms/marketing, staffing).

Description of Cost:	Estimated Amount:
TOTAL	

Legacy: What is the legacy of the project? What do you plan to do afterwards? (max 100 words).